ORANGE CITY

The Heart of Southwest Volusia

ELECTRICAL PERMIT

PLEASE PROVIDE THE FOLLOWING:

- Before submitting, please contact Planning: at (386) 775-5415 for information on exterior lighting, electrical fences, etc., when applicable.
- Completed building permit application (property owner must sign application).
- Copy of contractor's license or Owner/Builder affidavit form (applying as contractor). New service and PV Solar Systems require a license contractor per Florida Statute 489.
- Copy of city and/or county local business tax receipt.
- Copy of certificate of worker's compensation or exemption.
- Copy of certificate of general liability insurance.
- List subcontractors on permit application, provide permit authorization letters or forms, and submit copies of licenses and insurances (electrical and/or specialty contractor).
- Proof of ownership (copy of warranty deed or county tax bill).
- Authorization letter signed and notarized by the property owner (if leased property).
- Two (2) copies of electrical drawings with sufficient clarity and details to indicate the nature and character of the work performed. Electrical riser diagram must show type and size of conductors, type, and size of conduit, and size of overcurrent protection.
- Copy of the recorded Notice of Commencement (NOC) or affidavit of filing for NOC (if over $2,500.00) or contract (if less than $2,500.00).
- Building permit document or plans review fees paid.

"ALL DOCUMENTS MUST BE SUBMITTED LEGIBLE."

Note: Should you have questions or require any additional information, please contact the Development Services; Building at (386) 775-5423. Additional documents maybe required upon request by the Development Services.