

Meeting Date: 10/25/2011



Agenda Item # 8-E

# CITY COUNCIL AGENDA ITEM

Contact Name: Paul Johnson Department Director: Paul Johnson  
 David Santiago  
 Department/Contact # 775-5446 - 775-5444 City Manager: Jamie Croteau

Type of Item:  Public Hearing  Resolution  
 Ordinance First Reading  Discussion & Action  
 Ordinance Second Reading  Council Approval

**Subject:** Consultant Selection for Utilities Rates and Revenue Sufficiency Study

**BACKGROUND:** The City solicited statements of qualification 11-SQ-002/DRS from qualified firms to provide professional consulting services to complete a rate and revenue sufficiency study for Comprehensive Water, Wastewater & Reclaimed Water. The study would allow for the preparation of a complete analysis of the City's current potable water and wastewater water rates, revenues, capital and operational expenditures, debt service costs, water and sewer impact fees, miscellaneous charges, and other financial data and provide recommendations for the next five (5) and ten (10) year periods. Recommendations shall include proposed rates and charges modifications for the next five (5) fiscal years, other financial recommendations, and associated enhancements.

The City received four (4) responses as indicated on the attached tabulation sheet. An evaluation committee comprised of Jamie Croteau, City Manager, Paul Johnson, Director of Public Works and Christine Davis, Finance Director reviewed the proposals and ranked the firms as follows:

1. Public Resources Management Group
2. Raftelis Financial Consultants
3. Burton & Associates, Inc.
4. Ariadair Economics Group

**RECOMMENDATIONS:** The evaluation committee recommends the City Council review and approve the ranking list and authorize the City Manager to negotiate a contract with the top ranked firm. If negotiations should fail with the first ranked firm, authorize the City Manager to negotiate with the second and/or third ranked firms. The contract price will not exceed \$45,000.00.

**ATTACHMENTS:** Tabulation Sheet

**FINANCIAL IMPACT:** The negotiated cost of the study not to exceed \$45,000.00. There is currently \$55,000.00 available in the Utilities budget for consultant services.

Reviewed by City Attorney \_\_\_\_\_  
 Reviewed by Finance Dept. \_\_\_\_\_  
 Reviewed by: \_\_\_\_\_

**CITY OF ORANGE CITY, FL  
RSQ TABULATION SHEET**

**BID NUMBER:** 11-SQ-002/DRS  
**BID TITLE:** Rate Study for Comprehensive Water,  
 Wastewater & Reclaimed Water for the  
 City of Orange City

ALL PROPOSALS ACCEPTED BY THE CITY OF ORANGE CITY ARE SUBJECT TO THE CITY'S TERMS AND CONDITIONS. ANY AND ALL ADDITIONAL TERMS AND CONDITIONS SUBMITTED BY THE RESPONDENTS ARE REJECTED AND SHALL HAVE NO FORCE AND EFFECT. RSQ DOCUMENTS FROM THE RESPONDENTS LISTED HEREIN ARE THE ONLY PROPOSALS RECEIVED TIMELY AS OF THE OPENING DATE AND TIME. ALL OTHER RSQ DOCUMENTS SUBMITTED IN RESPONSE TO THIS SOLICITATION, IF ANY, ARE HEREBY REJECTED AS LATE.

**OPENING DATE/TIME:** August 22, 2011 at 2:00 P.M.

Response 1	Response 2	Response 3	Response 4
Ariadair Economics Group (AEG) 1020 Fredericksburg Road Excelsior Springs, MO 64024  Thomas H. Fish, President (816) 630-0628 <a href="mailto:tfish@ariadairecomonics.com">tfish@ariadairecomonics.com</a>	Burton & Associates 200 Business Park Cir, Ste 101 St. Augustine, Florida 32095  Michael Burton, President (904) 247-0787 Phone <a href="mailto:mburton@burtonandassociates.com">mburton@burtonandassociates.com</a>	Public Resources Management Group (PRMG) 341 North Maitland Ave, Ste 300 Maitland, Florida 32751  Henry L. Thomas, Vice President (407) 628-2610 Phone <a href="mailto:hthomas@prmginc.com">hthomas@prmginc.com</a>	Raftelis Financial Consultants (RFC) 976 Lake Baldwin Lane, Ste 204 Orlando, Florida 32814  Marco H. Rocca (407) 271-4775 Phone <a href="mailto:mrocca@raftelis.com">mrocca@raftelis.com</a>

Opened by Gloria Thomas and tabulated by: David R. Santiago, CPPB (August 22, 2011)

Posted to the City web site: August 25, 2011

Evaluation Committee Meeting: Thursday, October 13, 2011 at 2:30 p.m. City Hall, Lower Level, 205 E. Graves Ave, Orange City, Florida 32763 (October 11, 2011)

Recommendation of Award: Public Resources Management Group (October 13, 2011)

City Council Meeting Date: October 25, 2011