

Meeting Date: 9/28/2010



Agenda Item # 4a

CITY COUNCIL AGENDA ITEM

Contact Name: Christine Davis

Department Director: *C. Davis*

Department/Contact # 386-775-5432

City Manager: *J. Croteau*

Type of Item:

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- Public Hearing
- Ordinance First Reading
- Ordinance Second Reading

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- Resolution
- Discussion & Action
- Council Approval

Subject: Second Budget Amendment/Review FY 2009/10

BACKGROUND: Since the adoption of the FY 2009/10 budget, the budget has been amended one time. Previously, the City chose to purchase the property located at 201 N. Oak Avenue. Section 7.07 of the City Charter depicts the rules and regulations for amending the annual budget. To properly account for this purchase the City Manager is requesting to amend the budget through an interdepartmental transfer of funds in the amount of \$29,170. Also, with the personnel changes that occurred within the Development Services department it is necessary to transfer funding from the salary adjustment line item in General Government budget into the Development Service budget. By accounting for these changes through an interdepartmental transfer, the total amount of the FY 2009/10 budget remains the same and totals \$9,813,801.

RECOMMENDATIONS: Staff recommends Council approve Resolution No. 621-10, thereby amending the FY 2009/10 budget.

ATTACHMENTS: Resolution No. 621-10 and Exhibit A

FINANCIAL IMPACT:

Reviewed by City Attorney _____

Reviewed by Finance Dept. _____

Reviewed by: _____

| | | | |
|---|---|---------------------------------|-----------------------|
| 1 st Discussion Date: date. | 2 nd Discussion Date: date. | Third Discussion Date: date. | Other Dates: date. |
|---|---|---------------------------------|-----------------------|

RESOLUTION NO. 621-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE CITY, FLORIDA, AMENDING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2009-2010 BY ADJUSTING REVENUE AND EXPENSES; REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Orange City, Florida has adopted the annual operating budget for the fiscal year beginning October 1, 2009, specifying certain projected revenues and expenditures; and

WHEREAS, from time to time circumstances and events may require the original budget to be revised; and

WHEREAS, Section 7.07 of the Charter of the City of Orange City, Florida provides for Appropriation Amendments upon written request of the City Manager, the City Council may, by resolution approve, (c) Transfer of Appropriations; and

WHEREAS, based on a review, the City Manager has requested amendments to the Fiscal Year 2009-2010 budget, as provided hereinafter.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE CITY, FLORIDA:

SECTION 1: That the annual operating budget of the City of Orange City as adopted for the fiscal year beginning October 1, 2009, is hereby revised and amended to provide for transfer of appropriations as provided in Exhibit "A", attached hereto and incorporated herein by this reference. Except as amended herein, the annual operating budget for the City of Orange City for the fiscal year beginning October 1, 2009, shall remain in full force and effect.

SECTION 2. That all resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed.

SECTION 3. That this resolution shall take effect immediately upon its adoption by the City Council of the City of Orange City, Florida.

ROLL CALL VOTE AS FOLLOWS:

| | | | |
|--------------------------|-------|-------------------------|-------|
| Gary A. Blair | _____ | Jeff H. Allebach | _____ |
| O. William Crippen | _____ | Tom Abraham | _____ |
| Anthony Pupello | _____ | Tom Laputka, Vice Mayor | _____ |
| Harley Strickland, Mayor | _____ | | |

PASSED and ADOPTED this _____ day of _____, 2010.

ATTEST:

AUTHENTICATED:

Deborah J. Renner, CMC, City Clerk

Harley Strickland, Mayor

Approved as to form and legal sufficiency:

W. E. Reischmann, City Attorney

**GENERAL FUND EXPENDITURE DETAIL
FISCAL YEAR 2009/10
SECOND BUDGET AMENDMENT**

EXHIBIT "A"

DEVELOPMENT SERVICES - PLANNING & ZONING

| Account # | Description | ADOPTED FY 09-10 | ADJUSTMENT FY 09-10 | AMENDED FY 09-10 |
|------------------|---------------------------|-----------------------------|--------------------------------|-----------------------------|
| 515.120 | Payroll | \$182,500 | \$10,000 | \$192,500 |
| 515.210 | FICA | 11,900 | | 11,900 |
| 515.211 | Medicare | 2,800 | | 2,800 |
| 515.220 | Pension | 18,525 | | 18,525 |
| 515.230 | Health Insurance | 24,580 | | 24,580 |
| 515.231 | Dental Insurance | 1,200 | | 1,200 |
| 515.233 | Life Insurance | 400 | | 400 |
| 515.234 | Disability Insurance | 650 | | 650 |
| 515.240 | Workers Compensation | 1,130 | | 1,130 |
| Sub Total | Personal Services | 243,685 | 10,000 | 253,685 |
| 515.310 | Engineering Services | 5,000 | | 5,000 |
| 515.311 | Professional Services. | 25,000 | | 25,000 |
| 515.400 | Travel/Training | 2,500 | | 2,500 |
| 515.410 | Telephone | 1,900 | | 1,900 |
| 515.420 | Postage | 1,600 | | 1,600 |
| 515.460 | Repairs & Maintenance | 4,800 | | 4,800 |
| 515.470 | Printing | 1,600 | | 1,600 |
| 515.490 | Legal Advertising | 12,500 | | 12,500 |
| 515.510 | Office Supplies | 4,000 | | 4,000 |
| 515.521 | Operating Expenses | 2,500 | | 2,500 |
| 515.523 | Computer Software | 1,000 | | 1,000 |
| 515.540 | Dues/Publications | 1,250 | | 1,250 |
| Sub Total | Operating Expenses | 63,650 | 0 | 63,650 |
| TOTAL | | \$307,335 | \$10,000 | \$317,335 |

**GENERAL FUND EXPENDITURE DETAIL
FISCAL YEAR 2009/10
SECOND BUDGET AMENDMENT**

EXHIBIT "A"

GENERAL GOVERNMENT

| Account # | Description | ADOPTED FY 09-10 | ADJUSTMENT FY 09-10 | AMENDED FY 09-10 |
|------------------|----------------------------|-----------------------------|--------------------------------|-----------------------------|
| 519.120 | Salary | \$39,300 | | \$39,300 |
| 519.121 | Salary Adjustments | 132,500 | (10,000) | 122,500 |
| 519.210 | FICA | 2,525 | | 2,525 |
| 519.211 | Medicare | 600 | | 600 |
| 519.220 | Pension | 4,000 | | 4,000 |
| 519.230 | Health Insurance | 6,145 | | 6,145 |
| 519.231 | Dental Insurance | 300 | | 300 |
| 519.233 | Life Insurance | 100 | | 100 |
| 519.234 | Disability Insurance | 165 | | 165 |
| 519.235 | AD&D Statutory Coverage | 0 | | 0 |
| 519.240 | Workers Compensation | 200 | | 200 |
| Sub Total | Personal Services | 185,835 | (10,000) | 175,835 |
| 519.311 | Attorney Fees | 205,000 | | 205,000 |
| 519.314 | Engineer-Stormwater | 12,500 | (12,500) | 0 |
| 519.315 | Professional Services | 29,000 | | 29,000 |
| 519.318 | Legal -GEL | 20,000 | | 20,000 |
| 519.319 | Engineering-GEL | 15,000 | | 15,000 |
| 519.340 | Contractual Services | 5,000 | | 5,000 |
| 519.410 | Telephone | 68,500 | | 68,500 |
| 519.420 | Postage | 0 | | 0 |
| 519.451 | Property Insurance | 48,580 | | 48,580 |
| 519.452 | Liability Insurance | 118,000 | | 118,000 |
| 519.460 | Repairs and Maintenance | 2,100 | | 2,100 |
| 519.470 | Printing | 275 | | 275 |
| 519.482 | Newsletter | 20,000 | (10,000) | 10,000 |
| 519.486 | Citizens Academy | 2,700 | | 2,700 |
| 519.490 | Other Current Charges | 19,605 | (6,670) | 12,935 |
| 519.494 | Disaster Expenses | 0 | | 0 |
| 519.495 | Contingency | 0 | | 0 |
| 519.4951 | Contingency-Special Events | 0 | | 0 |
| 519.521 | Operating Supplies | 3,725 | | 3,725 |
| Sub Total | Operating Expenses | 569,985 | (29,170) | 540,815 |
| 519.640 | Machinery/Equipment | 0 | | 0 |
| 519.820 | Contributions | 0 | | 0 |
| 519.821 | Contributions-Other | 0 | | 0 |
| Sub Total | Capital Outlay | 0 | 0 | 0 |
| TOTAL | | \$755,820 | (\$39,170) | \$716,650 |

**GENERAL FUND EXPENDITURE DETAIL
FISCAL YEAR 2009/10
SECOND BUDGET AMENDMENT**

EXHIBIT "A"

| Account # | Description | ADOPTED FY 09-10 | ADJUSTMENT FY 09-10 | AMENDED FY 09-10 |
|------------------|-----------------------|-----------------------------|--------------------------------|-----------------------------|
| TOTAL | Personal Expenditures | \$5,661,935 | \$0 | \$5,661,935 |

| Account # | Description | ADOPTED FY 09-10 | ADJUSTMENT FY 09-10 | AMENDED FY 09-10 |
|------------------|------------------------|-----------------------------|--------------------------------|-----------------------------|
| TOTAL | Operating Expenditures | \$2,653,015 | -\$29,170 | \$2,623,845 |

| Account # | Description | ADOPTED FY 09-10 | ADJUSTMENT FY 09-10 | AMENDED FY 09-10 |
|------------------|--------------------|-----------------------------|--------------------------------|-----------------------------|
| TOTAL | Capital Outlay | \$70,300 | \$0 | \$70,300 |

| | | | | |
|-------------------------------|--|--------------------|-------------------|--------------------|
| GENERAL FUND OPERATING | | \$8,385,250 | (\$29,170) | \$8,356,080 |
|-------------------------------|--|--------------------|-------------------|--------------------|

| TRANSFERS | | ADOPTED FY 09-10 | ADJUSTMENT FY 09-10 | AMENDED FY 09-10 |
|------------------|---|-----------------------------|--------------------------------|-----------------------------|
| | Transfer to Capital Improvement Fund - GF | 1,383,551 | 29,170 | 1,412,721 |
| | Transfer to Solid Waste Assessment Fund | 45,000 | | 45,000 |
| | Transfer to Sparkman SAD | 0 | | 0 |
| TOTAL | TRANSFERS | \$1,428,551 | \$29,170 | \$1,457,721 |

| | | | | |
|--------------------|--|--------------------|------------|--------------------|
| GRAND TOTAL | | \$9,813,801 | \$0 | \$9,813,801 |
|--------------------|--|--------------------|------------|--------------------|

**CAPITAL IMPROVEMENT FUND DETAIL
FISCAL YEAR 2009/10
SECOND BUDGET AMENDMENT**

EXHIBIT "A"

REVENUE

| Account # | Description | ADOPTED FY 09-10 | ADJUSTMENT FY 09-10 | AMENDED FY 09-10 |
|------------------|-----------------------|-----------------------------|--------------------------------|-----------------------------|
| 30.380.1000 | General Fund Transfer | 1,383,551 | 29,170 | 1,412,721 |
| 30.380.2000 | Impact Fee Transfer | 115,500 | 0 | 115,500 |
| TOTAL | REVENUE | \$1,499,051 | \$29,170 | \$1,528,221 |

EXPENDITURES

| Account # | Description | ADOPTED FY 09-10 | ADJUSTMENT FY 09-10 | AMENDED FY 09-10 |
|------------------|-------------------------------------|-----------------------------|--------------------------------|-----------------------------|
| 30.511.6400 | Equipment | 7,500 | | 7,500 |
| 30.512.6400 | Equipment | 2,150 | | 2,150 |
| 30.513.512.6400 | Equipment | 2,150 | | 2,150 |
| 30.515.6400 | Equipment | 2,150 | | 2,150 |
| 30.519.6300 | Improvements | 77,775 | | 77,775 |
| 30.519.6321 | New Building | 0 | 29,170 | 29,170 |
| 30.519.6400 | Equipment | 13,000 | | 13,000 |
| 30.519.7100 | Principal and Interest | 89,000 | | 89,000 |
| 30.521.6401 | Equipment | 96,395 | | 96,395 |
| 30.521.6402 | Vehicles | 138,000 | | 138,000 |
| 30.522.6401 | Equipment | 267,150 | | 267,150 |
| 30.522.6402 | Vehicles | 360,000 | | 360,000 |
| 30.541.6350 | Equipment | 26,150 | | 26,150 |
| 30.541.6380 | Road and Drainage Construction | 150,000 | | 150,000 |
| 30.541.6390 | Road and Drainage Construction-CDBG | 111,426 | | 111,426 |
| 30.541.6420 | Sidewalks | 50,000 | | 50,000 |
| 30.541.542.6400 | Equipment | 15,000 | | 15,000 |
| 30.572.6400 | Equipment | 26,155 | | 26,155 |
| 30.572.573.6300 | Improvements | 35,000 | | 35,000 |
| 30.572.573.6320 | Buildings | 20,000 | | 20,000 |
| 30.572.3.6400 | Equipment | 10,050 | | 10,050 |
| TOTAL | EXPENDITURES | \$1,499,051 | \$29,170 | \$1,528,221 |