

MEMORANDUM

TO: Honorable Mayor Strickland and City Council Members

FROM: Jeffrey L. Baskoff, Chief of Police

DATE: October 22, 2009

OCT 23 2009

JB

SUBJECT: Amendment of the Orange City Pay Plan

PURPOSE:

Amend the adopted Classification and Pay Plan by adding the approved budgeted position of Community Service Aide.

BACKGROUND

On September 23, 2009 the Orange City Council approved Ordinance # 405, which is the annual budget for fiscal year 2009-2010. The position of Community Service Aide was part of that ordinance and therefore the money has been appropriated for this position.

This resolution will place the position of Community Service Aide into the step pay plan of the City of Orange City.

RECOMMENDATION

It is recommended that the City Council approve the amendment to the existing pay plan.

MEMORANDUM

TO: Mayor and Council Members
FROM: Herb Hoffman Jr., Fire Chief
DATE: November 02, 2009
SUBJECT: New Title to Step Pay Plan

OCT 22 2009



PURPOSE

To add the title Division Commander to the pay plan.

BACKGROUND

To meet the expanding needs of the department, maintain effective operations, and keep in sync with other agencies, the title "Division Commander" should be added to the pay plan.

The addition of this title is for the command and direction of all fire fighting, EMS and other related emergency operations, on an assigned shift, within the City coverage areas. This assignment works a 24 hour shift and responds to all major emergencies as the highest ranking on-duty command officer to support and potentially assume command of incidents in the Orange City Fire Department response district. Division Commanders manage the emergency capability of programs of the Operations Division and report directly to the Deputy Chief. This position is strictly a title change with minimal impact on hourly rate.

RECOMMENDATION

I recommend that the title "Division Commander" be added to the pay plan.

RESOLUTION NO. 574-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE CITY, FLORIDA, AMENDING THE CLASSIFICATION AND PAY PLAN FOR THE CITY OF ORANGE CITY BY ADDING THE POSITIONS OF DIVISION COMMANDER TO THE FIRE DEPARTMENT AND COMMUNITY SERVICES AIDE TO THE POLICE DEPARTMENT; CONTAINING A REPEALER PROVISION, A SEVERABILITY CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Orange City adopted a revised Classification and Pay plan via the adoption of Ordinance No. 278 on July 25, 2006; and

WHEREAS, Ordinance No. 278 provides that the Classification and Pay Plan may be amended from time to time by Resolution as needed; and

WHEREAS, the City Council desires to add the positions of "Division Commander" in the Fire Department and "Community Service Aide" in the Police Department to the Classification and Pay Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE CITY, FLORIDA:

SECTION 1. The classification and pay plan attached hereto as Exhibit "A" and by reference incorporated herein as if fully set forth, is hereby formally adopted.

SECTION 2. That all resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed.

SECTION 3. That this resolution shall take effect immediately upon its adoption by the City Council of the City of Orange City, Florida.

ROLL CALL VOTE AS FOLLOWS:

O. William Crippen	_____	Anthony Pupello	_____
Gary A. Blair	_____	Tom Abraham	_____
Tom Laputka	_____	Jeff H. Allebach	_____
Harley Strickland, Mayor	_____		

ADOPTED THIS _____ DAY OF _____, 2009.

ATTEST:

Deborah J. Renner, CMC, City Clerk

AUTHENTICATED:

Harley Strickland, Mayor

Approved as to form and legal sufficiency:

W. E. Reischmann, City Attorney

**CITY OF ORANGE CITY
STEP PAY PLAN
3% increase to hire minimum on 10/01/2009**

GENERAL

09/10

Title	Hire	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25	Step 26	Step 27	Step 28	Step 29	Step 30
Chief Mechanic	11.35	11.69	12.04	12.40	12.78	13.16	13.55	13.96	14.38	14.81	15.26	15.71	16.18	16.67	17.17	17.69	18.22	18.76	19.33	19.91	20.50	21.12	21.75	22.40	23.08	23.77	24.48	25.22	25.97	26.75	27.55
Community Service Aide	11.35	11.69	12.04	12.40	12.78	13.16	13.55	13.96	14.38	14.81	15.26	15.71	16.18	16.67	17.17	17.69	18.22	18.76	19.33	19.91	20.50	21.12	21.75	22.40	23.08	23.77	24.48	25.22	25.97	26.75	27.55
Crew Leader	10.82	11.15	11.48	11.82	12.18	12.54	12.92	13.31	13.71	14.12	14.54	14.98	15.43	15.89	16.37	16.86	17.36	17.89	18.42	18.98	19.54	20.13	20.73	21.36	22.00	22.66	23.34	24.04	24.76	25.50	26.27
Cross Connection Control Supervisor	11.35	11.69	12.04	12.40	12.78	13.16	13.55	13.96	14.38	14.81	15.26	15.71	16.18	16.67	17.17	17.69	18.22	18.76	19.33	19.91	20.50	21.12	21.75	22.40	23.08	23.77	24.48	25.22	25.97	26.75	27.55
Custodian	8.32	8.57	8.82	9.09	9.36	9.64	9.93	10.23	10.54	10.85	11.18	11.51	11.86	12.21	12.58	12.96	13.35	13.75	14.16	14.58	15.02	15.47	15.94	16.42	16.91	17.41	17.94	18.48	19.03	19.60	20.19
Customer Service Specialist I	10.29	10.60	10.92	11.24	11.58	11.93	12.29	12.66	13.04	13.43	13.83	14.24	14.67	15.11	15.57	16.03	16.51	17.01	17.52	18.04	18.59	19.14	19.72	20.31	20.92	21.55	22.19	22.86	23.54	24.25	24.98
Customer Service Specialist II	11.35	11.69	12.04	12.40	12.78	13.16	13.55	13.96	14.38	14.81	15.26	15.71	16.18	16.67	17.17	17.69	18.22	18.76	19.33	19.91	20.50	21.12	21.75	22.40	23.08	23.77	24.48	25.22	25.97	26.75	27.55
Executive Assistant	10.29	10.60	10.92	11.24	11.58	11.93	12.29	12.66	13.04	13.43	13.83	14.24	14.67	15.11	15.57	16.03	16.51	17.01	17.52	18.04	18.59	19.14	19.72	20.31	20.92	21.55	22.19	22.86	23.54	24.25	24.98
Financial Specialist I	10.29	10.60	10.92	11.24	11.58	11.93	12.29	12.66	13.04	13.43	13.83	14.24	14.67	15.11	15.57	16.03	16.51	17.01	17.52	18.04	18.59	19.14	19.72	20.31	20.92	21.55	22.19	22.86	23.54	24.25	24.98
Financial Specialist II	11.35	11.69	12.04	12.40	12.78	13.16	13.55	13.96	14.38	14.81	15.26	15.71	16.18	16.67	17.17	17.69	18.22	18.76	19.33	19.91	20.50	21.12	21.75	22.40	23.08	23.77	24.48	25.22	25.97	26.75	27.55
Fire Safety Inspector	13.81	14.23	14.65	15.09	15.55	16.01	16.49	16.99	17.50	18.02	18.56	19.12	19.69	20.28	20.89	21.52	22.17	22.83	23.52	24.22	24.95	25.70	26.47	27.26	28.08	28.92	29.79	30.68	31.60	32.55	33.53
Maintenance Specialist I	9.35	9.63	9.92	10.21	10.52	10.84	11.16	11.50	11.84	12.20	12.56	12.94	13.33	13.73	14.14	14.56	15.00	15.45	15.91	16.39	16.88	17.39	17.91	18.45	19.00	19.57	20.16	20.76	21.38	22.03	22.69
Maintenance Specialist II	10.47	10.79	11.11	11.44	11.79	12.14	12.50	12.88	13.26	13.66	14.07	14.49	14.93	15.38	15.84	16.31	16.80	17.31	17.83	18.36	18.91	19.48	20.06	20.67	21.29	21.92	22.58	23.26	23.96	24.68	25.42
Office Assistant	8.07	8.32	8.57	8.82	9.09	9.36	9.64	9.93	10.23	10.53	10.85	11.18	11.51	11.86	12.21	12.58	12.96	13.34	13.74	14.16	14.58	15.02	15.47	15.93	16.41	16.90	17.41	17.93	18.47	19.03	19.60
Permit Specialist	10.29	10.60	10.92	11.24	11.58	11.93	12.29	12.66	13.04	13.43	13.83	14.24	14.67	15.11	15.57	16.03	16.51	17.01	17.52	18.04	18.59	19.14	19.72	20.31	20.92	21.55	22.19	22.86	23.54	24.25	24.98
PT Fire Safety Inspector	12.95	13.34	13.74	14.15	14.58	15.02	15.47	15.93	16.41	16.90	17.41	17.93	18.47	19.02	19.59	20.18	20.79	21.41	22.05	22.71	23.40	24.10	24.82	25.57	26.33	27.12	27.94	28.77	29.64	30.53	31.44
Records Specialist	10.29	10.60	10.92	11.24	11.58	11.93	12.29	12.66	13.04	13.43	13.83	14.24	14.67	15.11	15.57	16.03	16.51	17.01	17.52	18.04	18.59	19.14	19.72	20.31	20.92	21.55	22.19	22.86	23.54	24.25	24.98
Service Worker/Meter Reader I	9.35	9.63	9.92	10.21	10.52	10.84	11.16	11.50	11.84	12.20	12.56	12.94	13.33	13.73	14.14	14.56	15.00	15.45	15.91	16.39	16.88	17.39	17.91	18.45	19.00	19.57	20.16	20.76	21.38	22.03	22.69
Service Worker/Meter Reader II	10.47	10.79	11.11	11.44	11.79	12.14	12.50	12.88	13.26	13.66	14.07	14.49	14.93	15.38	15.84	16.31	16.80	17.31	17.83	18.36	18.91	19.48	20.06	20.67	21.29	21.92	22.58	23.26	23.96	24.68	25.42
Water Plant Operator A	13.60	14.01	14.43	14.86	15.31	15.77	16.24	16.73	17.23	17.75	18.28	18.83	19.39	19.97	20.57	21.19	21.83	22.48	23.15	23.85	24.56	25.30	26.06	26.84	27.65	28.48	29.33	30.21	31.12	32.05	33.01
Water Plant Operator B	12.48	12.85	13.24	13.63	14.04	14.46	14.90	15.34	15.80	16.28	16.77	17.27	17.79	18.32	18.87	19.44	20.02	20.62	21.24	21.88	22.53	23.21	23.91	24.62	25.36	26.12	26.91	27.71	28.54	29.40	30.28
Water Plant Operator C	11.35	11.69	12.04	12.40	12.78	13.16	13.55	13.96	14.38	14.81	15.26	15.71	16.18	16.67	17.17	17.69	18.22	18.76	19.33	19.91	20.50	21.12	21.75	22.40	23.08	23.77	24.48	25.22	25.97	26.75	27.55
Water Plant Operator Trainee	10.82	11.15	11.48	11.82	12.18	12.54	12.92	13.31	13.71	14.12	14.54	14.98	15.43	15.89	16.37	16.86	17.36	17.89	18.42	18.98	19.54	20.13	20.73	21.36	22.00	22.66	23.34	24.04	24.76	25.50	26.27

MANAGERIAL and/or SALARIED

09/10

Title	Hire	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25	Step 26	Step 27	Step 28	Step 29	Step 30
Administrative Services Coordinator	16.78	17.29	17.81	18.34	18.89	19.46	20.04	20.64	21.26	21.90	22.56	23.23	23.93	24.65	25.39	26.15	26.93	27.74	28.57	29.43	30.31	31.22	32.16	33.12	34.12	35.14	36.20	37.28	38.40	39.55	40.74
Assistant Planner	17.61	18.14	18.68	19.24	19.82	20.42	21.03	21.66	22.31	22.98	23.67	24.38	25.11	25.86	26.64	27.44	28.26	29.11	29.98	30.88	31.81	32.76	33.74	34.76	35.80	36.87	37.98	39.12	40.29	41.50	42.75
Community Improvement Sergeant	13.81	14.23	14.65	15.09	15.55	16.01	16.49	16.99	17.50	18.02	18.56	19.12	19.69	20.28	20.89	21.52	22.17	22.83	23.52	24.22	24.95	25.70	26.47	27.26	28.08	28.92	29.79	30.68	31.60	32.55	33.53
Community Relations Coordinator	16.78	17.29	17.81	18.34	18.89	19.46	20.04	20.64	21.26	21.90	22.56	23.23	23.93	24.65	25.39	26.15	26.93	27.74	28.57	29.43	30.31	31.22	32.16	33.12	34.12	35.14	36.20	37.28	38.40	39.55	40.74
Deputy City Clerk	13.14	13.54	13.95	14.36	14.79	15.24	15.70	16.17	16.65	17.15	17.67	18.20	18.74	19.30	19.88	20.48	21.09	21.73	22.38	23.05	23.74	24.45	25.19	25.94	26.72	27.52	28.35	29.20	30.07	30.98	31.91
Development Service Director	22.49	23.17	23.86	24.58	25.31	26.07	26.86	27.66	28.49	29.35	30.23	31.13	32.07	33.03	34.02	35.04	36.09	37.17	38.29	39.44	40.62	41.84	43.10	44.39	45.72	47.09	48.50	49.96	51.46	53.00	54.59
Financial Services Supervisor	12.52	12.89	13.28	13.68	14.09	14.51	14.95	15.40	15.86	16.33	16.82	17.33	17.85	18.38	18.94	19.50	20.09	20.69	21.31	21.95	22.61	23.29	23.99	24.71	25.45	26.21	27.00	27.81	28.64	29.50	30.39
Finance Director	19.43	20.01	20.61	21.23	21.86	22.52	23.19	23.89	24.61	25.35	26.11	26.89	27.70	28.53	29.38	30.26	31.17	32.11	33.07	34.06	35.08	36.14	37.22	38.34	39.49	40.67	41.89	43.15	44.44	45.78	47.15
Fire Captain/Marshal	16.78	17.29	17.81	18.34	18.89	19.46	20.04	20.64	21.26	21.90	22.56	23.23	23.93	24.65	25.39	26.15	26.93	27.74	28.57	29.43	30.31	31.22	32.16	33.12	34.12	35.14	36.20	37.28	38.40	39.55	40.74
Deputy Chief	16.78	17.29	17.81	18.34	18.89	19.46	20.04	20.64	21.26	21.90	22.56	23.23	23.93	24.65	25.39	26.15	26.93	27.74	28.57	29.43	30.31	31.22	32.16	33.12	34.12	35.14	36.20	37.28	38.40	39.55	40.74
Fire Chief	20.39	21.00	21.63	22.28	22.95	23.64	24.35	25.08	25.83	26.60	27.40	28.23	29.07	29.94	30.84	31.77	32.72	33.70	34.71	35.75	36.83	37.93	39.07	40.24	41.45	42.69	43.97	45.29	46.65	48.05	49.49
Human Resources/Risk Manager	11.94	12.29	12.66	13.04	13.43	13.84	14.25	14.68	15.12	15.57	16.04	16.52	17.02	17.53	18.05	18.59	19.15	19.73	20.32	20.93	21.56	22.20	22.87	23.56	24.26	24.99	25.74	26.51	27.31	28.13	28.97
Information Technology Manager	16.78	17.29	17.81	18.34	18.89	19.46	20.04																								